

# **BOARD COMMITTEE ON LEGAL SERVICES AND CLIENT RELATIONS CHARTER**

(Adopted by the Board of Governors, April 1, 2000)

## **I. Mission**

The Board of Governors' Committee on Legal Services and Client Relations (hereafter "the committee") is charged with the responsibility of formulating policies and objectives for the bar's legal services activities, in furtherance of the State Bar goal to "assure full and equal access of all persons, regardless of circumstances, to the legal system and the delivery of quality legal services." Furthermore, the committee is responsible for recommending appointments to the various committees of the bar that relate to the delivery of legal services and client relations. It reviews all issues germane to the delivery of legal services and client relations (both programmatic and administrative) which require Board of Governors action or consent.

## **2. Legal Services**

The scope of the board committee's work includes the following activities:

- a.** Provide informed input to the Board of Governors on legal services issues (e.g., to ensure the delivery of quality legal services to low and middle income Californians, to enhance access to the legal system for low and middle income residents, to develop and coordinate alternative delivery systems for legal services, to assist in the efficient administration of the delivery of legal services, to promote the legal services activities of the State Bar and members of the bar among the profession and the public).
- b.** Decide on policy and overall objectives for the Committee on the Delivery of Legal Services for approval by the Board of Governors.
- c.** Decide on policy and overall objectives for the Legal Services Trust Fund Commission for approval by the Board of Governors.
- d.** Review and make recommendations to the Board of Governors on programmatic and administrative matters that relate to the Committee on Legal Services, the Office of Program Development, Access to Justice Commission, and Legal Services Trust Fund Program (e.g., certification procedures for lawyer referral services, bylaw amendments, amount of distribution for the Legal Services Trust Fund Program grants and award recipients for the President's Pro Bono Service Awards).
- e.** Recommend to the Board of Governors nominations to the governance boards of legal services entities in accordance with LSC regulations.
- f.** Encourage applications and make recommendations to the Board Committee on Appointments regarding nominations to the Committee on the Delivery of Legal Services, Trust Fund Commission and the Access to Justice Commission.
- g.** Recommend to the Board of Governors specific activities designed to implement the bar's legal services goals (e.g., pro bono policies and legal services funding resolutions).
- h.** Support the formulated policies, objectives and activities of the State Bar relations to

the delivery of legal services and client relations.

**3. Client Relations** The committee reviews and makes recommendations to the Board of Governors on all policy matters concerning client relations and client assistance, approving and recommending concepts, projects and programs in subjects related to its mission. The committee has oversight responsibility for the bar's client and consumer education projects, mediation programs, fee arbitration programs and the Client Security Fund Commission.

#### **4. Operating Procedures**

**a. Meetings/ Agendas.** The committee shall meet periodically in conjunction with regular meetings of the full board and at such times as determined by the co-chairs or a quorum of committee members.

**b. Members:** One or more members of the committee may be assigned primary responsibility to supervise a specified area within the committee's overall jurisdiction, subject to approval and review by the full committee.